

Crossing the Bridge from High School to College

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College Planning Checklist



College Planning Checklist

Junior Year

Student's Name _____

College Counselor's Name _____

Task to be Completed	Deadline	Date Completed	Notes
Meet with college counselor	September		
Register for the PSAT	September		
Complete NRCCUA's survey	September/October		
Meet with college representatives who visit your school	September/October		
Attend a local college fair	September/October		
Take the PSAT	October		
Review PSAT/NMSQT scores	December		
Register for the spring ACT test (or other tests)	March		
Register for the spring SAT I test	March		
Register for the May/June SAT I (if appropriate)	March/April		
Take the spring ACT test	April		
Begin receiving mail from colleges	April		
Take the spring SAT I test	May		
Request college applications	May/June		
Take the SAT II (if appropriate)	May/June		
Plan to visit college campuses	June/July/August		

College Planning Checklist

Senior Year

Student's Name _____

College Counselor's Name _____

Task to be Completed	Deadline	Date Completed	Notes
Register to take the October ACT	September		
Register to take the November SAT I	September		
Register to take the December/ January SAT II	September		
Review your list of top colleges with your guidance counselor	September		
Request financial aid forms, the College Scholarship Service's PROFILE and the FAFSA	October		
Take October ACT	October		
Submit the FAFSA and PROFILE	January		
Submit enrollment deposit	May		

Manage Your College Applications

Top Choices

My Top Ten Colleges & Universities

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____
- 7) _____
- 8) _____
- 9) _____
- 10) _____

Check-off each task as completed by school

	1	2	3	4	5	6	7	8	9	10
Application Received										
Application Deadline										
Campus Visit										
Request Counselor & Teacher Recommendations										
Write Essay										
Request Transcripts										
Request First Semester Grades										
Financial Aid Forms Submitted										
Scholarship Forms Submitted										
Other										